

The registration of a student in the school will be complete only upon receipt of the following documents:

### **Required Documents**

#### **PASSPORT PHOTOS**

- 6 recent, passport size, colored photographs of the applicant

#### **EMIRATES ID**

- Copies of the **Student's** and the **Guardian's** Emirates ID

#### **COPY OF UAE FAMILY BOOK**

- Copy of UAE family book for Emirati students only

#### **COPY OF WATER AND ELECTRICITY BILL**

- A copy of a water and electricity bill showing the student's exact address

#### **VACCINATION RECORD**

- A copy of the student's vaccination record

#### **PASSPORTS AND RESIDENCY VISAS**

- A copy of the student's valid passport
- A copy of the student's residency visa (for Non UAE Nationals)
- A copy of the father's valid passport
- A copy of the father's valid residency visa (for Non UAE Nationals)

#### **BIRTH CERTIFICATE**

- Original birth Certificate + photocopy
  - ❖ If the birth certificate is issued in the UAE, GCC countries, USA, Canada, Australia, or West European Countries, then attestation is not required
  - ❖ If the birth certificate is issued in a country other than the above, the student's original birth certificate should be attested by the Ministry of Foreign Affairs and the Embassy of UAE in that country
  - ❖ The birth certificate should be either in English or Arabic. If not, then it should be legally translated

#### **SCHOOL REPORT & TRANSFER CERTIFICATE**

- Original final school report of previous class attested from the country of issuance by the Ministry of Education, Ministry of Foreign Affairs, and UAE Embassy (to be submitted before the 1st day of school)
- School transfer certificate from previous school attested from the country of issuance by the Ministry of Education, Ministry of Foreign Affairs, and UAE Embassy
- For GCC nationals, the school report and transfer certificate should be attested by the Ministry of Education only
- If the School Report and Transfer Certificate are issued in Canada, USA, Australia, or West European Countries, then attestation is not required
- If the student is applying to join HPS-Br. **during an academic year**, parents should submit **the last term's School Report** as well as the **previous year's School Report**.

- **The student will not be officially registered unless all of the required documents are submitted.**
- Arabic and English are the two official languages accepted in official documents; otherwise documents must be translated by a legal translator in UAE and authenticated.