

### Code of conduct- Elementary Section

Characteristic	Level 1 offense	Level 2 offense	Level 3 offense
<b>Responsibility</b>	Incomplete assignment (Classwork, Homework or Project) Failure to get required books or learning material		
<b>Promptness</b>	Unexcused tardiness to class ( in the morning or during the day) Roaming in the hallways Leaving class without permission		
<b>Discipline</b>	Not wearing the proper school uniform Chewing gum Playing in the KG hallways Eating and drinking in the KG hallways Running and shouting in the hallways Littering on the floor of the school playgrounds Not tidying or cleaning the area around the desks Disrupting a class or an activity Throwing objects on each other in the classroom Possession / use of electronic devices Failure to abide by classroom , Library, Science, Laboratory and Bus rules	Inappropriate and unethical behavior	Leaving the school premises without a permission and a gate pass Possession / use of dangerous items
<b>Respect</b>	Disobeying teachers Disrespecting peers	Showing disrespect to a staff member or teacher Damaging school property or someone's property Emotional bullying Verbal bullying	Verbally assaulting a staff member or a teacher Physically assaulting a student Physical bullying
<b>Honesty</b>	Exercising dishonesty with teachers, staff members or peers Copying assignments from other students Looking at someone else's test paper	Stealing school's, teacher's or someone else's property Cheating in an exam	